

# *Headquarters Air Mobility Command*

## **GLOBAL REACH TRAINING REPORTS**

Where To Locate and How To Process

09-Nov-2016

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*Unrivaled Global Reach for America ... ALWAYS!*

# Overview

- What Has Happened
- Why Was It Done This Way
- Where Are The Reports
- How Do They Work
- Your Role
- Available Training Reports

# What...When...Why Global Reach

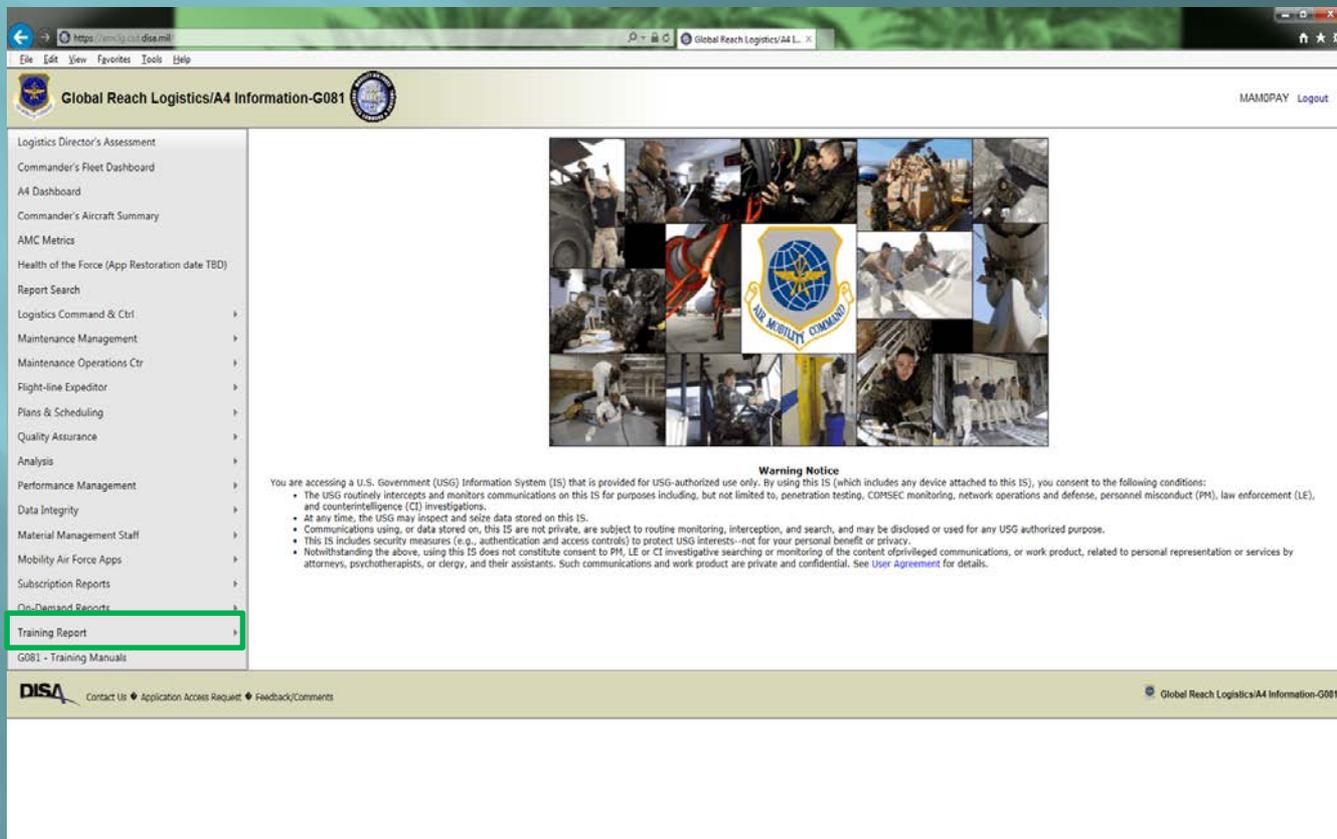
- ▣ As of 01 September 2011, G081 Program 9145R was shut down and Global Reach became the sole source for training reports
  - Training Status
  - Certification Rosters
  - Etc...
  
- ▣ **Cost!** The decision was primarily based on the man-hours to maintain and move the database to the Web G081 environment and the cost of continuing to run it 'as is' versus converting to the Global Reach report environment

# What...When...Why Global Reach

- ▣ Simplicity! Global Reach allows managers and supervisors to obtain detailed training reports, as needed
  - No longer dependant upon the G081 Managers
  - The only stipulation is that the user have access to Global Reach... Which they all do!
  
- ▣ The Global Reach environment allows for real-time training data in a more users manageable product
  - HTML
  - EXCEL
  - PDF

# Where Are The Reports

- All training reports are now accessible via Global Reach: <https://amclg.csd.disa.mil>



The screenshot displays the Global Reach Logistics/A4 Information-G081 website. The browser address bar shows the URL <https://amclg.csd.disa.mil>. The page title is "Global Reach Logistics/A4 Information-G081" and the user is logged in as "MAMOPAY".

The left navigation menu includes the following items:

- Logistics Director's Assessment
- Commander's Fleet Dashboard
- A4 Dashboard
- Commander's Aircraft Summary
- AMC Metrics
- Health of the Force (App Restoration date TBD)
- Report Search
- Logistics Command & Ctrl
- Maintenance Management
- Maintenance Operations Ctr
- Flight-line Expeditor
- Plans & Scheduling
- Quality Assurance
- Analysis
- Performance Management
- Data Integrity
- Material Management Staff
- Mobility Air Force Apps
- Subscription Reports
- On-Demand Reports
- Training Report** (highlighted with a green box)
- G081 - Training Manuals

The main content area features a collage of images showing military personnel and equipment. Below the collage is a "Warning Notice" section:

**Warning Notice**

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

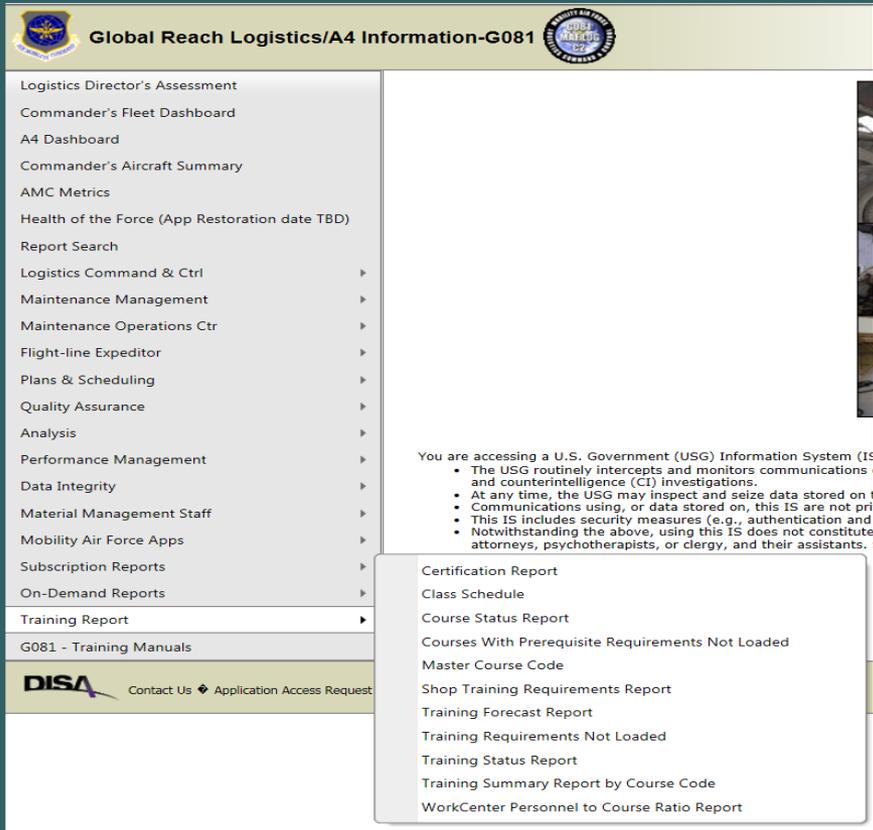
- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See [User Agreement](#) for details.

The footer of the page includes the DISA logo, "Contact Us", "Application Access Request", "Feedback/Comments", and the text "Global Reach Logistics/A4 Information-G081".

# Where Are The Reports

- On the Global Reach menu, there is a **Training Report** section with pop-out selections

- The pop-out will list the various training reports available
  - Anyone with access to Global Reach can run these reports, but the data can **only** be updated in G081 by authorized users



The screenshot shows the 'Global Reach Logistics/A4 Information-G081' interface. The left sidebar contains a list of menu items, with 'Training Report' highlighted. A pop-out menu is displayed on the right, listing various training reports. A security notice is also visible on the right side of the interface.

**Global Reach Logistics/A4 Information-G081**

- Logistics Director's Assessment
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**DISA** Contact Us Application Access Request

You are accessing a U.S. Government (USG) Information System (IS) which contains information that is exempt from public release. The USG routinely intercepts and monitors communications and counterintelligence (CI) investigations. At any time, the USG may inspect and seize data stored on this IS are not protected by the Privacy Act. This IS includes security measures (e.g., authentication and access controls). Notwithstanding the above, using this IS does not constitute a waiver of the attorney-client, attorney work product, or other applicable legal privileges, or the rights of attorneys, psychotherapists, or clergy, and their assistants.

- Certification Report
- Class Schedule
- Course Status Report
- Courses With Prerequisite Requirements Not Loaded
- Master Course Code
- Shop Training Requirements Report
- Training Forecast Report
- Training Requirements Not Loaded
- Training Status Report
- Training Summary Report by Course Code
- WorkCenter Personnel to Course Ratio Report

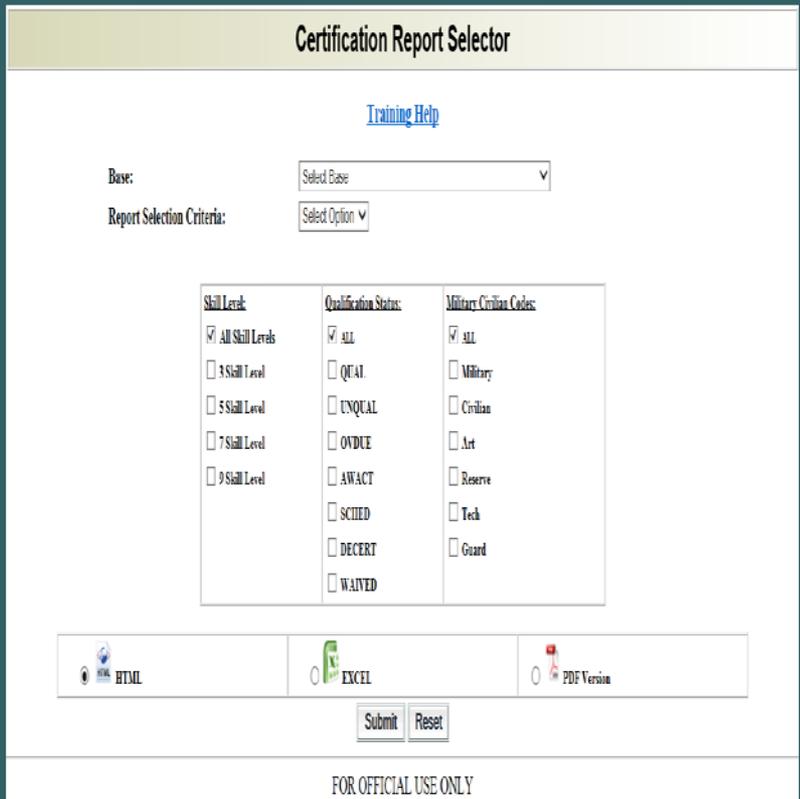
# How Do They Work

- Once you have selected the report you need, you will be taken to a Report Selector page
- You will only have options available that are relevant for that report
  - Each time you select a filter, the next option will populate with the data that is relevant to the previous selection
  - If you make an incorrect filter selection, you must  the page and begin at the top

**NOTE 1 :** *Even if the page resets itself, you must STILL hit*

*the  button before any selections will be recognized*

**NOTE 2:** *Ensure you have the website in Compatibility Mode. Some of the filters do not work when not in this mode. You can quickly determine this by the title bar at the top of the page... it should be a gradient sand color.*



The screenshot shows the 'Certification Report Selector' web application. At the top, there is a title bar with a gradient sand color. Below the title bar, there is a 'Training Help' link. The main content area contains two dropdown menus: 'Base:' and 'Report Selection Criteria:'. Below these are three columns of checkboxes for filtering: 'Skill Level', 'Qualification Status', and 'Military/Civilian Codes'. The 'Skill Level' column has options for 'All Skill Levels', '3 Skill Level', '5 Skill Level', '7 Skill Level', and '9 Skill Level'. The 'Qualification Status' column has options for 'ALL', 'QUAL', 'UNQUAL', 'OVDUE', 'AWACT', 'SCIED', 'DECERT', and 'WAIVED'. The 'Military/Civilian Codes' column has options for 'ALL', 'Military', 'Civilian', 'Art', 'Reserve', 'Tech', and 'Guard'. At the bottom of the form, there are three buttons for output format: 'HTML', 'EXCEL', and 'PDF Version'. Below these buttons are 'Submit' and 'Reset' buttons. At the very bottom of the page, there is a footer that reads 'FOR OFFICIAL USE ONLY'.

# How Do They Work

## ▣ Filter Options

### ■ Base *-Self explanatory*

- ▣ You can select your base... or any base listed

### ■ Report Selection Criteria *-This is the query sort option for your report*

- ▣ Define the initial search parameter

Report Selection Criteria:

Select Option  
Shop  
Work Center / Course  
Employee Num

- If you select **By Shop**, you will only be able to process 1 shop at a time
- If you select **By Work Center**, you will be able to process a range of work centers

### ■ Report Sort Criteria *-Chose your layout*

- ▣ Define your subsequent sort options based on your report requirement(s)

Report Sort  
Criteria:

Select Sort Options  
Prefix/Course Code  
Primary AFSC/Shop  
Shop/Name  
Work Center/Name  
Shift  
Military Code  
Employee Number

# How Do They Work

- Date Range -*Self explanatory*
- Time Frame -*Provides the current training status at the time the report is run, and the forecasted statuses for the 30, 60 & 90 day points*

Timeframe:  Current Status  30/60/90 Day Forecast

**Current Status** will only show current training status at the time (Month) report is run  
**30/60/90 Day Forecast** will show current training status at the time (Month) report is run and the forecasted statuses for the next 3 months

Timeframe:  Current Status  30 Day Status  60 Day Status  90 Day Status

**Current, 30 Day, 60 Day and 90 Day Status** options will **ONLY** show the status as it will be at that point in time!.

- TDY Status to report
  - You can limit the report to members may not, have control

TDY Status to report:

Shop:

# How Do They Work

- ▣ Shop *-Self explanatory, but still confusing*
  - If you want to run a report for a given shop or a few shops throughout the unit, you are in the right area

Report Selection Criteria: Shop ▼

\*Hold Shift or Control key to select multiple shops!

Shop: All Shops  
A1ACC - (RAPTOR APG)  
A1AFC - (FLYING CREW CHIEF )  
A1AFM - (FLIGHT MANAGEMENT )  
A1AHS - (HOME STATION CHECK TEAM )

Currently Selected:  
All Shops

- If you want to run a report for a range of shops, you will need to  the page and change your **Report Selection Criteria** to the **Work Center** option

# How Do They Work

- Once you have made the change, you will see the below options

<b>Report Selection Criteria:</b>	Work Center / Course ▼		
<b>Wrk ctr/Shop:</b>	Select Work Center ▼	<b>Thru:</b>	Select Work Center ▼

- Now you can select a range of work centers / shops to use in your report query

# How Do They Work

- When you select the first shop in the range, the **Thru** will automatically pre-fill with the same shop

The screenshot displays a web application interface. On the left, a list of shops is shown, with 'AE000 - MXSCC - (SQUADRON MANAGEMENT/ORDERLY RM)' highlighted in yellow. A blue arrow points from this highlighted item to the 'Thru' dropdown menu on the right, which also displays 'AE000 - MXSCC - (SQUADRON MANAGEMENT/ORDERLY RM)' and is also highlighted in yellow. The interface includes a search bar at the top, a navigation menu, and a 'Help' link. The browser address bar shows 'CRIT=WRKCTRBY&SRTOPT=SSNRPT&DATE\_PARM'.

Wrk ctr/s... AE000 - MXSCC - (SQUADRON MANAGEMENT/ORDERLY RM) Thru: AE000 - MXSCC - (SQUADRON MANAGEMENT/ORDERLY RM)

# How Do They Work

- **DON'T PANIC!!!** You can over-ride the auto **Thru** input by selecting and choosing from the drop down menu
  - The **Thru** options will begin at the initial work center you selected
  - Be sure you have chosen the first work center in your required range

Wrk ctr/shop: AE000 - MXSCC - (SQUADRON MANAGEMENT/ORDERLY RM) Thru: AE610 - ENGM - (ENGINE SHOP)

Filter:

ALL  Personnel on Mobility  Flying Crew Chiefs  Red-X Qualified  3 S

Qualification Status:

ALL  QUAL  UNQUAL  OVDUE  AWACT

Military Civilian Code:

ALL  Military  Civilian  Art  Re

HTML EXCEL

17088 Report Records Expected

Submit Reset

FOR OFFICIAL USE ONLY

Questions or comments should be directed to: [G081 Program Office](#)

Select Work Center\Shop\Name  
AE000 - MXSCC - (SQUADRON MANAGEMENT/ORDERLY RM)  
AE110 - AVCN - (COMM NAV SYSTEMS)  
AE120 - AVGCS - (GUID AND CONTROL)  
AE130 - AVEVS - (ELECTRONIC COUNTER MEASURES)  
AE210 - AERO - (AERO REPAIR)  
AE240 - ISO1 - (INSPECTION/DOCK)  
AE241 - ISO2 - (TDY INSPECTION/DOCK)  
AE305 - AGEIR - (AGE GROUND EQUIPMENT)  
AE400 - MUNFM - (MUNITIONS)  
**AE610 - ENGM - (ENGINE SHOP)**  
AE700 - FABFM - (FABRICATION FLT)  
AE710 - NDIS - (NON-DESTRUCTIVE INSPECTION SHP)  
AE720 - SMCO - (STRUCTURAL REPAIR)  
AE730 - MTECH - (METAL TECH)  
AE760 - WASH - (WASH CONTRACTORS - MXS)  
AE800 - ACYFM - (ACCESSORIES FLT)  
AE805 - FUEL - (FUEL SYSTEMS)  
AE810 - HYDR - (PNEUDRAULICS SHOP)  
AE815 - ELEN - (ELEC/ENV)

# How Do They Work

- ▣ Filter -*Self explanatory*
- ▣ Qualification Status -*Self explanatory*
- ▣ Military Civilian Code -*Self explanatory*

<u>Skill Level:</u>	<u>Qualification Status:</u>	<u>Military Civilian Codes:</u>
<input checked="" type="checkbox"/> All Skill Levels	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> All
<input type="checkbox"/> 3 Skill Level	<input type="checkbox"/> QUAL	<input type="checkbox"/> Military
<input type="checkbox"/> 5 Skill Level	<input type="checkbox"/> UNQUAL	<input type="checkbox"/> Civilian
<input type="checkbox"/> 7 Skill Level	<input type="checkbox"/> OVDUE	<input type="checkbox"/> Art
<input type="checkbox"/> 9 Skill Level	<input type="checkbox"/> AWACT	<input type="checkbox"/> Reserve
	<input type="checkbox"/> SCHED	<input type="checkbox"/> Tech
	<input type="checkbox"/> DECERT	<input type="checkbox"/> Guard
	<input type="checkbox"/> WAIVED	

# How Do They Work

## ▣ Output format

- You can choose 1 of 3 output formats for the requested training report
  - ▣ HTML
    - Best for reviewing data before processing file copies
    - Use when there is no need to maintain or share file copies
  - ▣ EXCEL
    - Best for reports that you may want to further edit / sort
    - WORKING file copy
  - ▣ PDF
    - Best for Certification or other reports that you DO NOT want to be altered by recipients
    - FINAL file copy

# How Do They Work

- ▣  *-Self explanatory*
  - After making all of your selections, you can process the report
  
- ▣ Potential Errors
  - Prior to **Date Range**, you cannot proceed without making an appropriate selection
  
  - After that point, there are places where you can make incorrect selections or make no input at all

# How Do They Work

- You may get an error message telling you that a specific selection is required
  - Go back and make the required selection before proceeding
  - Remember, you will most likely have to  the page and start at the beginning
  
- You may get a warning that the report may take a long time to run
  - This is usually do to limited or no filtering past the **Date Range**
  - You can still choose to run the report as is... This is just an opportunity to review your selections
    - And remember... You were **WARNED** that it may take a while to process!

# Your Role

- ▣ New Stuff To Learn
  - No way around this one
  - The best way to help yourself and your customers is to roll up your sleeves and dive in
  
- ▣ No One Asked My Opinion Or Thoughts On This
  - Actually, this is not entirely true
  - Users have been asking for an easier and more modern method to process and present training reports

# Your Role

## ▣ Now I'm Stuck With It

- Yes... and NO!
- You still have a HUGE role to play
  - ▣ Is there a report not available?
  - ▣ Does the output format of a report not meet your needs?
  - ▣ Do you need more from what is available?

## ▣ Yeah, but so what? What Can I Do About It?!

- The “What” is called a System Change Request
- These can be submitted by the G081 Manager at the request of any user for any Program, Process or Report
  - ▣ Web G081
  - ▣ Global Reach

# Your Role

- ▣ Nobody really responds to our requests...
  - CLOSED: SCR 11-100PY *-Automatically uncheck the ALL when a filter is selected*
    - ▣ When these reports were first built, none of the filter selections were recognized. You asked... it was corrected!
  - CLOSED: SCR 11-139M *-Need a report for “Work Center Training Requirements” on GR report options (9145R, Opt N)*
    - ▣ Users asked and now this report is available!
  - These are just 2 of the many inputs YOU have requested and that have been fixed/made available

# Your Role

- Be Proactive!
  - Use the reports
  - Identify BETTER-STRONGER-FASTER functionality
  - Speak Up!
- Spread The Word
  - Let your training monitors know
  - Let supervision know
  - You all have a say
- Deer In The Headlights
  - There are a lot of G081 Managers out there new to G081
  - If you get the blank stare... Have them call us

# Available Training Reports

## ▣ Certification Report

DISPLAYS ALL CERTIFICATION (CERT) AND INSPECTION (INSP) TYPE COURSES AS THEY ARE DESIGNATED ON THE MASTER COURSE CODE TABLE

## ▣ Class Schedule

DISPLAYS ALL SCHEDULED CLASSES FOR SPECIFIED COURSES AND ALL PERSONNEL LOADED AS ATTENDEES

## ▣ Course Status Report

DISPLAYS THE TRAINING STATUS OF PERSONNEL FOR 1-4 COURSES AS LOADED TO THE WORK CENTER REQUIREMENTS ON PROGRAM F9118T

## ▣ Courses with Prerequisite Requirements Not Loaded

DISPLAYS A LIST OF PERSONNEL WHO HAVE COURSES LOADED TO THEIR REQUIREMENTS, BUT DO NOT HAVE THE APPLICABLE PREREQUISITE COURSES LOADED

# Available Training Reports

## ▣ Master Course Code

DISPLAYS ALL COURSES LOADED TO THE COURSE CODE MASTER AND AVAILABLE FOR USE IN G081, INCLUDING LOCAL BASE COURSE CODES

## ▣ Shop Training Requirements Report

DISPLAYS ALL REQUIRED COURSES AS LOADED TO A SHOP/ WORK CENTER ON PROGRAM F9118T

## ▣ Training Forecast Report

DISPLAYS THE NUMBER OF PERSONNEL WHO WILL BECOME DUE, BY MONTH, FOR ALL COURSE(S) LOADED TO MEMBERS OF THE SHOP / WORKCENTER TO FACILITATE PERSONNEL, CLASS AND CLASSROOM SCHEDULING/ PLANNING

## ▣ Training Requirements Not Loaded

DISPLAYS A LIST OF PERSONNEL WHO DO NOT HAVE REQUIRED WORK CENTER COURSES LOADED TO THEIR INDIVIDUAL TRAINING REQUIREMENTS

# Available Training Reports

- ▣ Training Status Report

DISPLAYS ALL COURSE CODES LOADED TO PERSONNEL AND THEIR CURRENT/  
FORECASTED STATUS

- ▣ Training Summary Report by Course Code

DISPLAYS BOTH DETAILED AND SUMMARIZED TOTALS FOR COURSES  
AND THEIR STATUS BY SQUADRON

- ▣ WorkCenter Personnel to Course Ratio Report

DISPLAYS THE RATIO OF THE TOTAL NUMBER OF PERSONNEL ASSIGNED  
TO A SHOP WITH A SPECIFIC COURSE CODE LOADED TO THEIR TRAINING  
REQUIREMENTS

# *Headquarters Air Mobility Command*

## PRINTING INSTRUCTIONS

This product was created in a presentation format for use in a briefing environment (big screen).

If you want/need to print this document, it is recommended that you do so by using the **Grayscale** printing option. This can usually be found in printer properties. Locations within the properties may vary depending on your printer.

## QUESTIONS / SUGGESTIONS

If you have questions, suggestions for improving any of the G081 User Guides, or if you note any errors in the processes as described, please contact HQ AMC/A4PI:

Ms. Penny Young

Ms. Crystal Phillips

Mr. Larry Strawn

Penny.Young.2.ctr@us.af.mil

Crystal.Phillips.3.ctr@us.af.mil

Larry.Strawn.1.ctr@us.af.mil

DSN: 779-4511

DSN: 779-2731

DSN: 779-2065

Commercial: (618) 229-\*\*\*\*

Remember any problems with G081 programs must be addressed through your local G081 Manager.

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*Unrivaled Global Reach for America ... ALWAYS!*

# FAO (DISA)

## Go81 Help Desk Contacts

**ALWAYS CONTACT YOUR LOCAL Go81 MANAGER/ANALYST FIRST**

Christine Boock ~ Tamla Lance ~ Jay Yankacy ~ Travis Early  
disa.tinker.esd.list.go81-fao@mail.mil

# HQ AMC / A4PI

## Go81 Contacts

Steve Mitchell	Command Go81 Manager	DSN: 779-2493
Penny Young	Go81 Technical Trainer	DSN: 779-4511
Crystal Phillips	Go81 Technical Trainer	DSN: 779-2731
Larry Strawn	Go81 Technical Trainer	DSN: 779-2065

Commercial: (618) 229-\*\*\*\*